



# National Power Corporation

## MINUTES OF PRE-BID CONFERENCE

### SERVICE CONTRACT FOR THE CONDUCT OF NPC'S CUSTOMER SATISFACTION RATING SURVEY FOR CY 2020 PR NO. HO-SBP20-001/ REF. NO. PB200818-NA00168 (PB3)

DATE : 13 October 2020  
TIME : 9:30 AM  
VENUE : Kañao Function Room, NPC Building, Diliman, Quezon City  
BID OPENING : 26 October 2020

Attendees:

#### BIDS AND AWARDS COMMITTEE (BAC)

Chairman:

Atty. Rogel T. Teves Vice President, SPUG

Vice Chairman:

Atty. Manuel Luis B. Plofino Sr. Dept. Manager, RMS

Members:

- |                               |                                     |
|-------------------------------|-------------------------------------|
| 1. Atty. Delfin L. Buenafe II | Manager, LSD, OLC – <i>via Zoom</i> |
| 2. Sergio P. Villafuerte      | Manager, WMD, CAG                   |
| 3. Homer S. Galang            | Manager, ESD, PES                   |
| 4. Lorlina E. Bomediano       | Manager, FPD, AFG                   |

#### OBSERVER

Vedalisa N. Arevalo Sr. Dept. Manager, IAD – *via Zoom*

#### TECHNICAL WORKING GROUP (TWG)

Chairman

Eugene M. Martinez CSS-A, PPAD, CAG

#### BAC SECRETARIAT

Nathalie Claire R. Abarquez

#### PROSPECTIVE BIDDERS

Name of Company	Representative/s
1. Associated Resources for Management and Development Incorporated	Elda Montera Hermelinda Ede

### Minutes of the Proceedings

The pre-bid conference was called into order by the BAC Vice Chairman, Atty. Manuel Luis B. Plofino, at 10:39 A.M. in the presence of the Members of the BAC, members of the TWG, BCSD Secretariat and the prospective bidders.

No prospective bidder secured the bid document as of the pre-bid conference. However, only Associated Resources for Management and Development Incorporated (ARMDEV) attended the pre-bid conference. The TWG Representative referred the prospective bidder to the salient points of the PR. The ABC is PhP 1,658,553.00.

Hereunder is the query/concern raised by the prospective bidder:

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
1. Associated Resources for Management and Development Incorporated (ARMDEV)	1. Is it possible to submit the bids earlier than the scheduled date of bid submission/opening?	1. Yes. Just inform the guard in the lobby that you are going to submit bids. The guard will call the BAC secretariat to receive the bids.

"Reminders to All Bidders" was presented and explained thoroughly by the TWG Chairman of this project.

Comment(s)/Observation(s):


- The BAC reminded the prospective bidder that they have until 16 October 2020 to submit questions/queries in writing.

Since there are no other matters to be discussed, the meeting was adjourned at 11:01 A.M.

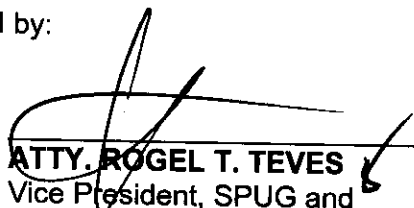
Prepared by:

  
**NATHALIE CLAIRE R. ABARQUEZ**  
Facilitator

Reviewed by:

  
**EUGENE M. MARTINEZ**  
Chairman, TWG

Approved by:

  
**ATTY. ROGEL T. TEVES**  
Vice President, SPUG and  
Chairman, Bids and Awards Committee